

## EVENT REPORT FORM

Type of event	Third Steering Committee meeting
Venue	First on-line meeting
Date	15 April 2020
Organizer	
Reporting date	16 April 2020
Report author(s)	Milan Gocic

### EVENT DESCRIPTION

with special reference to goals and outcomes

Number of participants at the event	21
Participants (organisations)	All SWARM partners excluding PWMCVV
Event description:	
<p>The third SC meeting of the Erasmus+ CBHE project "Strengthening of master curricula in water resources management for the Western Balkans HEIs and stakeholders" (SWARM) held on-line as the first on-line meeting using Zoom platform as a tool for the meeting on 15th April 2020. The meeting was chaired by Milan Goci .</p> <p>The purpose of the meeting was to discuss future project activities and financial reporting in more details. All project partners took part into this meeting, excluding representatives from the PWMCVV.</p> <p>The meeting agenda was adopted without changes.</p>	

University of Nis



Strengthening of master curricula in water resources management  
for the Western Balkans HEIs and stakeholders

## Attachments

Agenda (pdf)	SWARM – Third SC meeting agenda
Attendance list (pdf)	
Photos (jpg)	Photos on website
Presentations (pdf)	01 Overview of project activities - Milan Godic 02 Financial plan and its realization - Milan Godic
Other personal remarks	

## Organisation details

Date of event material release	15 April 2020
Date of participants list's finalisation	15 April 2020
Date of agenda finalisation	15 April 2020
Number of participants (according to the attendance list)	21
Comments	

### Problems encountered during the event preparation phase

Please add your comments, if any:

### Strengths and limitations of the event (please include comments received)

Strengths of the event and contributions or activities by participants	Partners should send materials on time.
Suggestions for the improvement	All partners should attend the meeting.
Any further comments	

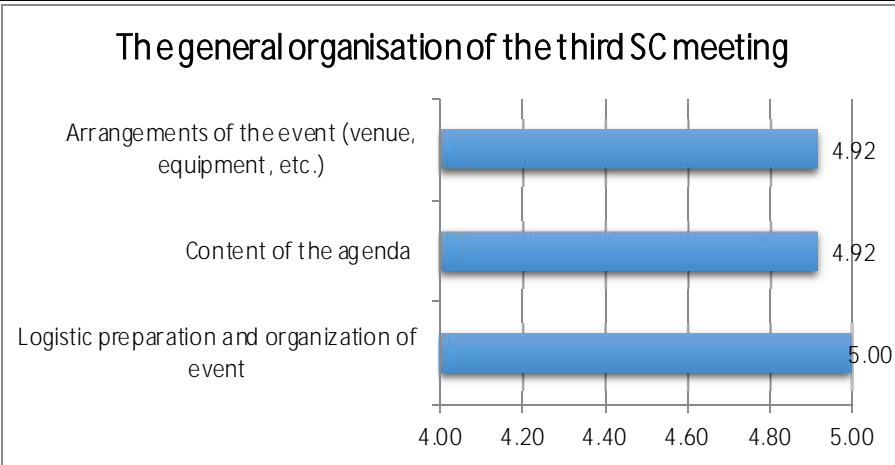
## Evaluation details

### Results of evaluation of the general organisation of the event

Description					
The general organization of the third SC meeting is evaluated with very high marks. In general, all partners should suggest the topics for future events.					
Table/Figure					
The general organisation of the third SC meeting					
Grading	Very poor	Poor	Good	Very Good	Excellent
Logistic preparation and organization of event	0	0	0	0	100.0
Content of the agenda	0	0	0	8.3	91.7
Arrangements of the event (venue, equipment, etc.)	0	0	0	8.3	91.7

**The general organisation of the third SC meeting**



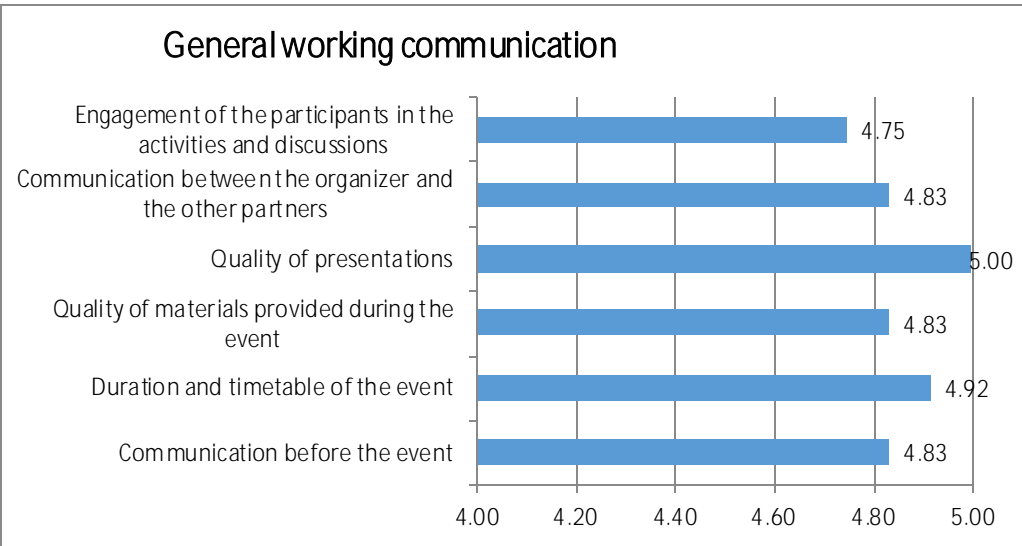
Category	Score
Arrangements of the event (venue, equipment, etc.)	4.92
Content of the agenda	4.92
Logistic preparation and organization of event	5.00

## Results of evaluation of general working communication

Description					
The general working communication is evaluated with high marks. The event was organized to tally in line with the previous defined agenda. More time was spent for discussions.					
Table/Figure					
General working communication					
Grading	Very poor	Poor	Good	Very Good	Excellent
Communication before the event	0	0	0	16.7	83.3
Duration and timetable of the event	0	0	0	8.3	91.7
Quality of materials provided during the event	0	0	0	16.7	83.3
Quality of presentations	0	0	0	0	100.0
Communication between the organizer and the other partners	0	0	0	16.7	83.3
Engagement of the participants in the activities and discussions	0	0	0	25.0	75.0

### General working communication



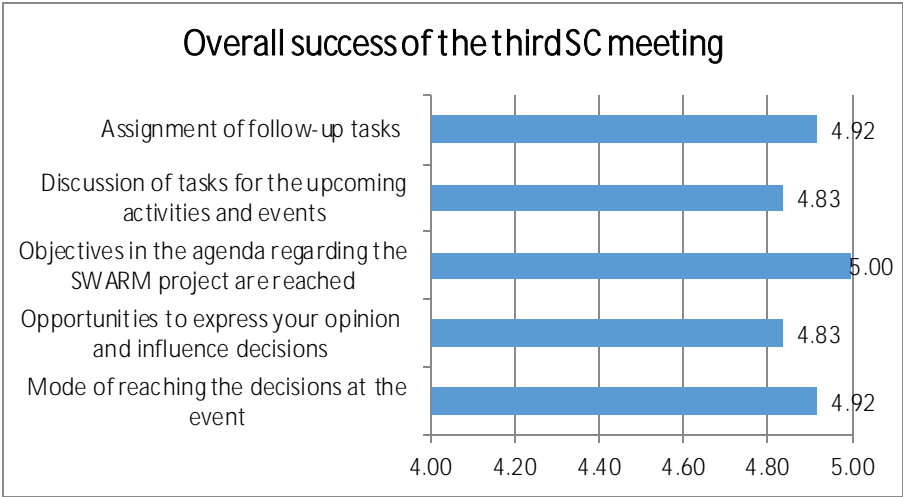
Category	Score
Engagement of the participants in the activities and discussions	4.75
Communication between the organizer and the other partners	4.83
Quality of presentations	5.00
Quality of materials provided during the event	4.83
Duration and timetable of the event	4.92
Communication before the event	4.83

## Results of evaluation of overall success of the event

Description					
The overall success of the third SC meeting is evaluated with high marks. There was a discussion of financial reporting.					
Table/Figure					
Overall success of the event					
Grading	Poor	Very poor	Good	Very Good	Excellent
Mode of reaching the decisions at the event	0	0	0	8.3	91.7
Opportunities to express your opinion and influence decisions	0	0	0	16.7	83.3
Objectives in the agenda regarding the SWARM project are reached	0	0	0	0	100.0
Discussion of tasks for the upcoming activities and events	0	0	0	16.7	83.3
Assignment of follow-up tasks	0	0	0	8.3	91.7

**Overall success of the third SC meeting**



Category	Score
Assignment of follow-up tasks	4.92
Discussion of tasks for the upcoming activities and events	4.83
Objectives in the agenda regarding the SWARM project are reached	5.00
Opportunities to express your opinion and influence decisions	4.83
Mode of reaching the decisions at the event	4.92

Please indicate your suggestions for further event's improvement:

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This project has been funded with support from the European Commission. This publication reflects the views only of the author, and the Commission cannot be held responsible for any use which may be made of the information contained therein.